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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JULY 17, 2023.**

The Regular Meeting was called to order by Trustee Taglia at 6:00 p.m.: Present: Trustees, Robert Taglia – President, Ann Marie Testa – Vice President, and Robert Wagner - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineer Mark Halm and Attorney Robert Kay.

Minutes Approved: Trustee Wagner moved, seconded by Trustee Testa to approve the minutes of the Regular Meeting of June 19, 2023. Ayes: Wagner, Taglia, Testa. Motion Carried.

Bill Listing: Review and discussion ensued. Trustee Wagner moved, seconded by Trustee Testa to approve the bill listing dated July 17, 2023 in the amount of \$389,643.19 and to pay when funds are available prior to their due date. Ayes: Wagner, Taglia, Testa. Motion Carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated July 17, 2023. The list represented a total amount due to the district of \$24,777.55 Trustee Wagner moved, seconded by Trustee Testa to approve the water shut off list dated July 17, 2023 as presented. Ayes: Wagner, Taglia, Testa. Motion Carried.

Reconciliation Report – June 2023: Business Administrator Hoving presented the June Reconciliation report for review and discussion. Trustee Wagner moved, seconded by Trustee Testa to approve the Reconciliation report for June 2023 as presented. Ayes: Wagner, Taglia, Testa. Motion Carried.

Engineer's Report: Engineer Mark Halm updated the board on the status of IEPA loan financing for the UV and belt press project. Mr. Halm stated the EPA's final funding list showed that the district did not score high enough to obtain funding in the initial round. He further stated the district is second on the list to receive by-pass funding sometime after the first of January.

Manager's Report - June 2023: Manager Listwan presented his report for the month of May. Manager Listwan did not report any excursions from the permit for the month. Trustee Wagner moved, seconded by Trustee Testa to approve the Manager's Report for June 2023 and place it on file. Ayes: Wagner, Taglia, Testa. Motion Carried.

Resolution 2023-02: Manager Listwan presented resolution R-2023-02 – a resolution to waive bidding for the repair of the west bar screen. Manger Listwan noted that the bar screen needs repair and that original equipment manufacturer parts were only able to be supplied by one contractor – DPS equipment. Trustee Wagner made a motion; seconded by Trustee Testa to approve resolution R-2-2023-02 waiving the bidding requirement for the bard screen repair. Ayes: Talia, Testa and Wagner. Motion carried.

Resolution 2023-03: Manager Listwan presented resolution R-2023-03 – a resolution to approve Trustee's Wagner and Testa as official signers for Old National Bank. Trustee Testa moved; seconded by Trustee Wagner to approve Resolution R-2023-03 to approve Trustee Wagner and Trustee Testa as authorized signers at Old National Bank. Ayes: Taglia, Testa and Wagner. Motion Carried.

Trustee Reports:

Trustee Wagner reported that he followed up on last months topic regarding community funding projects. He said that a new list will be started in February.

Trustee Wagner noted that there will be a post in the Village matters summer addition regarding the district accepting used cooking oil.

Trustee Wagner said that the environmental concerns committee would be holding its next meeting at Sugar Creek where they will receive a tour of the creek rehabilitation project that was completed.

16 W Kenilworth Meter Reads: Business Administrator Hoving gave an update on 16 W Kenilworth. He stated that no further information was received and that a calculation using the districts CD interest rates plus inflation based on CPI netted a refund of \$5,894.00 due to the residents should they accept the offer. Trustee Wagner made a motion; seconded by Trustee Testa to approve the refund offer of \$5894.00 to the residents at 16 W Kenilworth for the overbilling due to issues with their meter installed by the village in 2003. Ayes: Taglia, Testa and Wagner. Motion carried.

Combined Billing with Villa Park: Business Administrator Hoving and Manager Listwan updated the board on their meeting with Villa Park staff regarding combined billing. Mr. Hoving stated that there was interest on behalf of the village to handle billing for the district however no specifics were discussed. Discussion ensued on the entire proposition. Trustee Taglia was hesitant about the village controlling the district's only source of revenue. Trustee Wagner said that he believes it would be beneficial for the district and the village to work together. The board asked staff to set up another meeting with the village regarding billing and other issues where the two entities should work together. Trustee Wagner said he would like to be present at the next meeting with the approval of the other board members. Mr. Hoving stated he would reach out to the village to set up another meeting.

Staffing: Business Administrator Hoving and Manager Listwan updated the board regarding future staffing. Mr. Hoving was looking for clarification from the board on exactly how they wanted to proceed with the new hire, more specifically, what the board expected of the new hire. Mr. Hoving stated that the previous board thought that hiring an executive director and a plant superintendent would be wise in order to ease the number of administrative tasks that Manager Listwan was doing. These tasks limit the manager from the primary task of supervising the plant operations. Discussion ensued and the trustees asked staff to come up with a job description for the plant superintendent position.

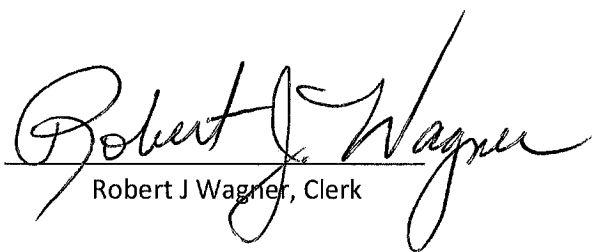
Meeting Adjourned

Trustee Wagner moved, seconded by Trustee Testa to adjourn the meeting at 7:25 p.m. Ayes: Wagner, Taglia, Testa. Motion Carried.

APPROVED _____

Ann Marie Testa, Vice President

ATTEST


Robert J Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator